MINUTES

NORTHWEST OREGON WORKS
CONSORTIUM BOARD
MEETING

June 30, 2025

Zoom

Consortium Present:
Pamela Wev, Clatsop County Commissioner; **Casey Garrett**, Columbia County Commissioner; **Casey Miller**, Lincoln County Commissioner; **Gabe Shepherd,** Benton County Commissioner; **Paul Fournier**, Tillamook County Commissioner

Staff Present:
Heather DeSart, Executive Director; **Emily Richter;** Accounting Technician; **Jason Swain,** CFO/CCO;

1. **CALL TO ORDER, CONFIRMATION OF POSTING, and ROLL CALL**
   Chair Wev called the Meeting to order at 11:04am.
   Chair Wev asked for confirmation of the public posting of the meeting; Ms. Richter confirmed; Roll Call taken, quorum was established.

2. **REVIEW and APPROVE AGENDA**
   Agenda required zero modifications.
   MOTION: Gabe Shepherd **SECOND: Casey Garrett** **MOTION CARRIED.**

3. **PUBLIC COMMENT SESSION**
   No public comment was made.

4. **CONSENT CALENDAR**
   - Accept Staff's recommendation to approve the Minutes of the April 11, 2025 Consortium Meeting

   MOTION: Casey Garrett **SECOND: Gabe Shepherd** **MOTION CARRIED.**

5. **DISCUSSION and POSSIBLE ACTION – Jason Swain**, NOW CFO/CCO
   Accept the Staff and Board Treasurer's recommendation to approve the forecasted PY2025-26 Annual Budget
   Mr. Swain presented the budget and answered questions around funding and carry-over amounts.

   MOTION: Paul Fournier **SECOND: Casey Garrett** **MOTION CARRIED.**

6. **CHIEF LOCAL ELECTED OFFICIAL REPORT** – Pamela Wev, Chair

Commissioner Wev thanked the Commissioners for taking the time to quickly meet before July 1 so NOW would stay in compliance with having their forecasted budget approved before the new program year.

7. **EXECUTIVE DIRECTOR'S REPORT** – Heather DeSart, NOW Executive Director
   Ms. DeSart thanked the Commissioners as well and let the Consortium know that the WORKing Together conference was coming up in October and being held in Salem. Ms. Richter provided the registration link in the Zoom chat.

8. **CONSORTIUM MEMBER COMMENTS** – Roundtable

9. **SECOND PUBLIC COMMENT SECTION**
   No public comment was made.

10. **ADJOURN**
    Commissioner Wev adjourned the meeting at 11:33 Am.
    The meeting was concluded, and the zoom call was closed and ended.